

UPDATE YOUR SAFETY MANUAL 6.0 BLWSO TCHs/6.0 DEP TCHs

Are you responsible for updating your plant's safety manual? Did you know generic safety training no longer meets OSHA's and the Maine Department of Labor's (DOL) standards for employee safety training? An employer must now provide safety training that is specific to their facility's equipment, chemicals, and employees' work activities. Revising your safety manual to come into compliance with the new standards can be a daunting task, especially if it hasn't been updated recently. You can jumpstart this task by bringing your safety manual to this 1-day, judgement-free, in-person workshop. We will cover certain safety standards that must be included in most plans, discuss training employees on the safety policies, and review options for assembling your safety manual using templates and forms.

Locations:

- December 2, 2025: Lewiston Public Works, 103 Adams Ave, Lewiston
- December 3, 2025: Old Town Water District, 109 Center St, Old Town
- December 4, 2025: Caribou Recreation Center, 55 Bennett Dr, Caribou

Agenda:

7:30am	Registration
8:00am	Class
10:15am	Break
10:30am	Class
12:00pm	Lunch
1:00pm	Class
3:15pm	Q & A and evaluations

Course Registration Fees:

- MWUA member: \$75
- Non-member: \$90

Register early as these classes are limited to 20 attendees.

Register at [MWUA's website](https://www.mwua.org) or call us at 207-623-9511.

Instructor: Phyllis Rand has 35 years of experience working in the wastewater and water treatment professions as a laboratory supervisor, industrial pretreatment compliance inspector, safety instructor for public sector employees and as a Maine DEP Municipal and Industrial Wastewater Treatment Plant Permit Writer. Phyllis is a Certified Maine DEP Grade 5-B Wastewater Treatment Plant Operator, a Certified Maine DHHS Class 2 Drinking Water System Operator, a Registered Environmental Manager, a Certified Environmental and Safety Compliance Officer and a Certified Instructional Trainer.

Photo Release: By registering for this class, the attendee gives consent to MWUA to photograph their image to be used on the MWUA website, accessible to the public, social media posts and/or the MWUA newsletter. The attendee understands that no special compensation will be provided for use of their image and they will not be informed in advance of the specific use of their image.

ADA Compliance/Dietary Needs: Attendee should notify MWUA in advance if they have physical needs, so that MWUA can ensure their comfort and full participation.

Cancellations: Due to costs incurred by MWUA, if the attendee must cancel, MWUA requests seven business days before the start of the scheduled class/event for full reimbursement. Cancellations may be by phone, 207-623-9511 or email, cwade@mwua.org. Refunds will not be provided if cancellation request is not made within seven business days.